

IMPORTANT HOME INFORMATION

HVAC System

Location of HVAC system:

Maintenance schedule (last service date and next scheduled service):

Filters (change frequency, filter type, spare location):

Emergency shutoff (location and instructions):

Thermostat (location and instructions):

Electrical System

Main circuit breaker location:

How to reset tripped breaker:

Circuit labels (information about what each circuit controls):

Emergency shutoff (location and instructions):

Water System

Main water shutoff valve (location):

How to turn off water:



Other water shutoff valves (location):

Fire & Carbon Monoxide Safety

Smoke & carbon monoxide detector locations:

Testing schedule (monthly, instructions for testing):

Fire extinguishers (location and instructions):

Evacuation Plan (brief outline and meeting point):

Security System

Type of security system (brand and model):

Operation instructions (how to arm, disarm, and change codes):

Monitoring contact information:

Additional Information

Wi-fi network (network name and password):

Key list (who has keys and location of spares):



Garbage and recycling (pickup days and instructions):

Pet care instructions (feeding schedule, vet contact information, etc.):

Notes

