

FINANCE CHECKLIST

Financial Information & Document Checklist		
Check that you have these important documents and know their location.		
✓	Item	Location
	Bank Records (checking/savings account and routing numbers) - online banking usernames/passwords	
	Debit and Credit Cards	
	Checkbooks	
	Trust Documents	
	Will Documents	
	Agreements & Contracts	
	Federal and State Tax Returns	
	Personal Loan Documents	
	List of Assets and Debts	
	List of Routine Bills	
	Safe Deposit Box (location, box number, keys)	

