The Senior Alliance (TSA) is requesting proposals from qualified firms of certified public accountants to audit its financial statements for fiscal years 2022, 2023 and 2024, as well as audit its 403b retirement plan for plan years 2022, 2023 and 2024. These audits are to be performed in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to the financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the provisions of the Federal Single Audit Act and with the requirements of the Title 2 U.S Code of Federal Regulations part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (Uniform Guidance). Any additional standards relating to audits of States and Local Governments and Nonprofit Organizations, as well as the laws and standards prescribed by the State of Michigan and its Treasurer.

All prospective applicants **MUST** submit a Letter of Intent **PRIOR** to submitting a formal proposal. Letter of Intent is due **NO LATER than 5:00 p.m. on May 13, 2022.**

**Instructions on LOI Submission:**

1. Letter of Intent to Submit

The letter of intent to submit should provide the following information: Company Name, Contact Person, Address, Phone Number, Email Address, and language stating audit firm’s intention to bid. The letter of intent should be sent to Susan Ross at [sross@thesenioralliance.org](mailto:sross@thesenioralliance.org) or David Horvath at [dhorvath@thesenioralliance.org](mailto:dhorvath@thesenioralliance.org)

1. Questions on the Request for LOI

Any questions must be submitted prior to 5:00 P.M. on May 6th, 2022 and submitted in writing to: Susan Ross at [sross@thesenioralliance.org](mailto:sross@thesenioralliance.org) or David Horvath at [dhorvath@thesenioralliance.org](mailto:dhorvath@thesenioralliance.org)

**The Request for Proposal (RFP) documents will be available only to those who submit a Letter of Intent in writing NO LATER than 5:00 p.m. on May 13, 2022.**

For more information, please call: (734) 716-3331