

# VENDOR VIEW REGISTRATION FORM

IN ORDER TO REDUCE ERRORS, PLEASE TYPE ALL RESPONSES. DO NOT HAND WRITE.  
PLEASE EMAIL TO EWRIGHT@THESENIORALLIANCE.ORG

Vendor Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

Vendor Phone: \_\_\_\_\_

Vendor Main Contact Person: \_\_\_\_\_

Signature of Contact Person: \_\_\_\_\_

Main Contact Person Phone: \_\_\_\_\_

Main Contact Person Email: \_\_\_\_\_

**Main Contact Person to have access to: (May check one or both options listed below)**

Vendor View Notification E-mails

Access to Vendor Billing

If you already have a Vendor View account with another Area Agency, please list your current Vendor

View User ID: \_\_\_\_\_

Password\*: \_\_\_\_\_

**\*If you already have a Vendor View account with another Area Agency, your current password will also work for accessing TSA information. Please list the same password on this form.**

**Please fill out a box for each additional user, and indicate what option(s) each user should have access to in Vendor View (\*May check one or both options)**

Vendor View User#1 \_\_\_\_\_  
(First) (Last)

If you already have a Vendor View account with another Area Agency, please list your current Vendor

View User ID: \_\_\_\_\_

Vendor View User Email: \_\_\_\_\_

**\* USER TO HAVE:**  Vendor View Notification E-mails  Access to Vendor Billing

Password\*: \_\_\_\_\_

**\*If you already have a Vendor View account with another Area Agency, your current password will also work for accessing TSA information. Please list the same password on this form.**

Vendor View User #2 \_\_\_\_\_  
(First) (Last)

If you already have a Vendor View account with another Area Agency, please list your current Vendor

View User ID: \_\_\_\_\_

Vendor View User Email: \_\_\_\_\_

**\* USER TO HAVE:**  Vendor View Notification E-mails  Access to Vendor Billing

\*Password: \_\_\_\_\_

**\*If you already have a Vendor View account with another Area Agency, your current password will also work for accessing TSA information. Please list the same password on this form.**

**Vendor View/Vendor Billing Password Requirements:**

The first character of the password may not be a number, may not contain any non-alphanumeric characters, must be longer than 5 characters in length, and may not contain either the first or last name of the user, and may not be the word 'password'.